

Section 2.3 Activities

Activity 2.3.1 Map Your Organisation's Programs, Services, and Activities

Complete an organisational track record. Construct a database/table listing previous and current activities, services, and programs. Describe each entry's features, objectives and outcomes, duration, location, and:

- The resources involved
- Who the target population was and how many were involved
- Why the activities/program were provided
- Who the funding body was
- Whether any partners were involved.

Where possible, provide both qualitative and quantitative information to highlight the outcomes and benefits of previous activities.

Project	Funder	Partners	Duration	Target Population	Activities & Features	Objectives	Outputs & Outcomes