

## Section 8.5 Activities

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### Activity 8.5.2 Develop an Organisational Template

Organisational templates save time when writing funding applications and create a corporate memory that can be passed on.

**Does your organisation have organisational and/or staff templates?**

YES

NO

If yes, use your template to develop your team descriptions. If no, complete the activities available on the [Australian Government Business.Gov website](http://www.business.gov.au/about-businessgovau/Pages/tools-and-resources.aspx) - <http://www.business.gov.au/about-businessgovau/Pages/tools-and-resources.aspx>.