

Section 9 Activities

Activity 9.1 Complete a Risk Assessment & Management Plan

Develop a plan to reduce the chances of any event occurring which may impact the successful submission of your funding application.

Make a list of all the things that could go wrong prior to submitting a funding application.

Consider the likelihood and consequences of the event occurring.

Plan how you can either prevent the risk from eventuating and/or develop strategies to reduce the impact of the risk if it does occur.

Assign responsibility to a staff member to ensure the risk is monitored and managed.

Complete the table below.

Risky Event	Consequences	Who Will be Impacted?	Probability of Risk Occurring	Level of Control	Risk Management Plan	Risk Mitigation Plan	Responsible Person
List all Possible Events	List all Possible Consequences		High Med Low	High Med Low	How do you prevent the risk from occurring?	How do you reduce the consequences of the risk?	