Section 9 Activities

Activity 9.1 Complete a Risk Assessment & Management Plan

Develop a plan to reduce the chances of any event occurring which may impact the successful submission of your funding application.

Make a list of all the things that could go wrong prior to submitting a funding application.

Consider the likelihood and consequences of the event occurring.

Plan how you can either prevent the risk from eventuating and/or develop strategies to reduce the impact of the risk if it does occur.

Assign responsibility to a staff member to ensure the risk is monitored and managed.

Complete the table below.

<table>
<thead>
<tr>
<th>Risky Event</th>
<th>Consequences</th>
<th>Who Will be Impacted?</th>
<th>Probability of Risk Occurring</th>
<th>Level of Control</th>
<th>Risk Management Plan</th>
<th>Risk Mitigation Plan</th>
<th>Responsible Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>List all Possible Events</td>
<td>List all Possible Consequences</td>
<td>High Med Low</td>
<td>High Med Low</td>
<td>How do you prevent the risk from occurring?</td>
<td>How do you reduce the consequences of the risk?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Complete the table below.